



INSTITUTE FOR  
CHALLENGING  
DISORGANIZATION®  
Education. Research. Strategies.

## CALL FOR RESEARCH PROPOSALS

To stimulate research related to chronic disorganization, ICD invites **graduate students** (Ph.D. or Master's level) to submit research proposals in topic areas related to chronic disorganization.

Up to two grants of \$1000 each will be awarded. Grantees must commit to participate in a panel presentation on their research during the **2024 Conference** to be held **September 19-21, 2024, in Bloomington, MN located in the Minneapolis, MN area**. [The Institute for Challenging Disorganization \(ICD\)](https://www.challengingdisorganization.org/) is a non-profit 501(c)(3) organization with a mission to provide education, research and strategies to benefit people challenged by chronic disorganization.

### Chronic Disorganization (CD):

- Persists over a long period of time,
- Frequently undermines quality of life, and
- Recurs despite repeated self-help attempts.

**Proposal topics include, but are not limited to, the following as they relate to chronic disorganization:**

- Prevention and/or services to individuals affected by CD
- Cognitive behavioral or other therapies and collaboration with professional organizers
- Hoarding: collaborative response by community agencies to hoarding (pets or possessions); hoarding task forces; hoarding disorder, compulsive buying, and possession attachment
- Obsessive Compulsive Disorder, Anxiety, Depression
- Attention Deficit Hyperactivity Disorder
- Brain injuries
- Learning styles, decision-making styles, executive function
- Physical disabilities
- Aging, including older adult transitions
- Major life transitions/disruptions to self-identity
- Grief and loss, including loss of possessions resulting from natural disasters
- Clutter and quality of life

**Proposals should be submitted to [research@challengingdisorganization.org](mailto:research@challengingdisorganization.org). The deadline for proposals is 5:00 pm ET on **Tuesday, February 13, 2024**. Funding decisions will be announced in **April**.**

Proposal submission guidelines are provided below.

# ICD GUIDELINES FOR 2024 GRANT PROPOSALS

## A. Eligibility

Eligibility for this grant money is limited to graduate students (e.g., Master's-level students or Ph.D. students) who are full-time students of a research-accredited university. Multiple-author submissions will be accepted. Only one (1) award will be dispersed to winners of multiple-authored submissions. The dispersion of funds to winners of multiple-authored submissions will be made to the first author.

Winners must commit in writing upon receipt of award money to participate in a presentation to be held during the **2024 ICD Conference** to be held **September 19-21, 2024, in Bloomington, MN located in the Minneapolis, MN area**. The format and timing for the presentation will be determined by the ICD Conference Committee.

## B. Judges and Review Process

ICD's Research Advisory Council (RAC), research director, and select board members will review and judge research proposals received by eligible candidates within the proposal invitation period. Priority will be given to proposals that exhibit the greatest potential for generating attention to CD-related issues and making the greatest contributions to the development of CD-related research. Applicants' need for external funding to support the research will also be considered. Two proposals will be selected to recommend to the ICD Board for funding. All proposals must address each of the application guidelines outlined in Section D below.

## C. Submissions and Funding Timeline

**Submission to ICD Research Director: No later than Tuesday, February 13, 2024 by 5:00 pm Eastern Time**

**ICD Research Advisory Council Review: February 15-March 11, 2024**

**Recommendations Reviewed by ICD Board: March, 2024.**

Announcement of Winning Proposals will occur in April, 2024. Funds will not be dispersed until after board approval of selected proposals.

**Awardee submission of presentation materials to ICD Research Director:** To be agreed upon by research director and awardee following announcement of award.

**White Paper Submission: no later than Friday, August 30, 2024.**

1) Awardees are required to submit a concise white paper (single space: 3 to 6 pages) designed for a general audience, that summarizes their work. Copyright for this paper must be assigned to ICD, including rights to make the paper available for sale by ICD in original or revised format (with author's permission regarding revisions), with credit given to the author(s), in any format in which ICD makes the work available (e.g., web-based, hardcopy, PDF, book, booklet or other individual or collected works published by ICD, etc.)

2) Awardees must agree to acknowledge financial support provided by ICD in any published papers resulting from the work.

**Conference Panel Presentation: Date TBD during the ICD Conference, September 19-21, 2024**

## D. Application Guidelines

Submit **electronically** and **in the following order** to [research@challengingdisorganization.org](mailto:research@challengingdisorganization.org).

- 1) **Cover Page:** The first page of the proposal should be formatted to include the following:
  - a) Name of applicant(s), program (MA, MSW, PhD, etc.), department/division; year in program, complete campus address, phone number, and email address for all applicants;
  - b) Title of proposed research/creative work (*12 words maximum*);
  - c) List of all current and pending research support related to this project.
- 2) **Proposal Abstract:** (*200 words maximum*): Beginning on the 2<sup>nd</sup> page, summarize the key elements of the proposal, focusing on the design, contributions, and impacts of the proposed work toward advancing knowledge about CD.
- 3) **Proposal Narrative:** Beginning on the 3<sup>rd</sup> page and continuing for a MAXIMUM of six (6) pages, discuss the elements below:
  - a) **Research and contribution:** Provide an overview of the project, explaining the basic ideas, problems, or questions examined by the study. Explain how the project will complement, challenge, or expand relevant studies in the field. Describe any novel concepts, approaches, or methods employed in the project. Emphasize originality, innovation, or creativity. Describe how the work will advance knowledge of CD.
  - b) **Methods and work plan:** Describe your method(s) and clarify the part or stage of the project that will be supported by the ICD grant. Provide a work plan, describing what you will accomplish during the award period and the appropriateness of the field work to be undertaken, the archival or source materials to be studied, the data to be collected, and a list of research citations. Include comments on: protection of human subjects, privacy, no harm statement; and on data analysis and strategy.
  - c) **Qualifications, expertise and training:** Clearly detail your qualifications, expertise, and training and why this project is appropriate to your experience level. If the project will employ collaborative arrangements, describe the expertise of your collaborators and how their involvement will benefit the goals of the project.
  - d) **Potential for success:** Detail the likelihood that the work proposed will be completed and lead to distinct results within the projected time frame.
  - e) **Broader impacts:** Describe the practical applications of your research project. Try to answer the question, *“What difference will this make to people with challenging disorganization or the professionals who serve them?”*
- 4) **Supporting Materials:** Include the following (does not count toward the six (6) page maximum of the proposal elements):
  - a) **Budget & Justification:** (*1 page maximum*). Provide a detailed budget that describes expected costs for executing the proposal, not to include salaries for students or faculty. If expected costs exceed the opportunities for ICD grant funding, explain how these costs will be paid, including other external funding/support **available** to investigators and the impact to the study should these external funding sources not be provided.
  - b) **Bibliography/References:** (*2 pages maximum*). List complete citations, APA style.
- 5) **Appendix:** Include the following material in an appendix to the proposal:
  - a) **Curriculum vita (CV) or biographical sketch for all applicants** (*4 pages maximum*)
  - b) **Human Subjects Involvement:** Provide a description of the proposed involvement of human subjects

c) Signed letter from department/division chair indicating department/division approval of proposed methods with regards to the institution's compliance with Human Subjects Research guidelines.

**Winners will be asked to verify approval from their university's Institutional Review Board (IRB) prior to execution of the study, if human subjects are involved.**

Please contact the director of research at [research@challengingdisorganization.org](mailto:research@challengingdisorganization.org) if you anticipate needing additional time to secure this signature.

**6) Document Formatting:**

Format the Research Proposal as follows:

- Single-spaced, 12-point font
- 1" margins at top, bottom, and left and right margins
- Number pages consecutively, using Arabic numerals, i.e., 1, 2, 3, etc.
- Any additional support materials (e.g., measures, details of data collection procedures, supplementary and support materials, etc.) can be appended.

**7) Contact Information:**

Please forward all questions regarding applications for this proposal to:

[research@challengingdisorganization.org](mailto:research@challengingdisorganization.org)